



**MIDDLESEX**  
Community College

**ACT**

Academic, Career  
and Transfer Center

### Transfer Application Checklist

Please use the following checklist as you begin the application process to transfer to a Bachelor's Degree Institution.

- Met with Transfer Counselor and have reviewed web site and application to college(s) of choice.
- Visited college(s) of choice.
- Requested MCC Student Information Center to send transcript(s) to college(s) of choice.
- Requested all other colleges attended send transcripts to colleges of choice.
- Application(s) completed and submitted to college(s) of choice (with application fee if appropriate).
- Requested letters of recommendation be sent to college(s) of choice. Supplied addressed stamped envelope to recommenders if sending by mail.
- Essay(s) completed and submitted to college(s) of choice.
- Housing Application submitted (if applicable).
- Financial Aid Application (FAFSA) completed or updated online: <https://fafsa.ed.gov/>
- CSS Profile (for private colleges and private universities only) completed and submitted. <https://student.collegeboard.org/css-financial-aid-profile>
- Follow up with transfer colleges regarding decisions and/or any materials outstanding.
- MassTransfer Students:** MassTransfer application completed and submitted: <http://www.mass.edu/masstransfer/>
- Searched for Scholarship possibilities and submitted paper work.