

**Admission Agreement**  
**Between Boston College Woods College of Advancing Studies and**  
**Middlesex Community College**

Trustees of Boston College, 140 Commonwealth Avenue, Chestnut Hill, MA 02467 ("Boston College") and Middlesex Community College, 591 Springs Road, Bedford, MA 01730, ("MCC"), do hereby enter into this Articulation Agreement ("Agreement") on the date that this Agreement is signed by the authorized administrative representatives of both institutions.

WHEREAS, Boston College and Middlesex Community College have long standing traditions of excellence in education; and

WHEREAS, Boston College and MCC believe it is desirable to complement the missions of both institutions by facilitating the application to, admission to, and completion of the Wood College of Advancing Studies bachelor of arts (BA) degree offered through Boston College Woods College of Advancing Studies ("Woods College") for qualified MCC students.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, Boston College and MCC agree as follows:

**Section 1: Eligible Students under this Agreement**

1. This Agreement applies to qualified MCC students who have graduated from OR who are on track to graduate at the conclusion of the current semester from MCC's degree programs as outlined in Appendix A (attached hereto).
2. Qualified MCC students must meet the following criteria:
  - i. Be a student in good standing with an anticipated successful completion of an Associate's degree from MCC at the conclusion of current semester. "Good standing" is defined by maintenance of a sustained trajectory toward completion of study without any current impediment to graduation and a Dean's clearance with regard to disciplinary and conduct related records. ~~Any violations of good standing would require full explanation;~~
  - ii. A minimum overall Grade Point Average ("GPA") of 2.5 at MCC, and
  - iii. Submission of an abbreviated Woods College BA program application materials by the published deadline for entry into the intended term. The abbreviated application requires an official MCC transcript that shows either proof of degree conferral or enrollment in their last semester before completion.
3. MCC students who do not meet the qualifications contained herein may apply for admission to the Woods College BA program via the standard process, and will not receive the benefits outlined in this Agreement.
4. Regarding the Woods College BA program, qualified graduating MCC students are eligible for:
  - i. A waiver of the application fee;

- ii. A waiver of the letters of recommendation and essays required for application
  - iii. Use of attestation form verifying high school completion in lieu of official high school transcripts, and
  - iv. Guaranteed admission into Woods College BA program.
5. Potential applicants with questions about the Woods College BA degree should be referred to the Woods College Admissions Office, [wcasadm@bc.edu](mailto:wcasadm@bc.edu).

### **Section 2: Financial Aid / Scholarship Opportunities**

1. Students eligible to attend through this articulation agreement will be eligible to receive financial assistance through the Financial Aid Office at Boston College. Students must complete the Free Application for Federal Student Aid (FAFSA) and the Boston College New Student Application for Financial Aid to determine scholarship, grant, and loan eligibility.
2. As of spring 2022, Woods College may provide up to 5 Phi Theta Kappa (PTK) scholarships for qualified applicants (depending on funding availability) each semester. Scholarships are equivalent to tuition for one class. MCC students who would like to be considered for an award, must submit their PTK certificate as well as a letter of interest to [wcasadm@bc.edu](mailto:wcasadm@bc.edu) by December 1 (spring semester applicants), April 1 (summer term applicants), or July 1 (fall semester applicants). MCC counselors will share PTK scholarship information with all eligible PTK students and/or share contact information of students with BC representatives, who will forward scholarship information.

### **Section 3: Effective Dates and Termination of the Agreement**

1. This Agreement constitutes the entire Agreement and understanding between Boston College and Middlesex Community College with respect to its subject matter. This Agreement becomes effective on the date that it is signed by the authorized administrative representatives of both institutions and is valid for a period of three (3) years. No prior or contemporaneous agreement or understanding will be effective.
2. Each party will evaluate, determine, and notify the other party no later than January 31, 2026 as to whether or not a renewal of this Agreement is desired.
3. Either party may terminate this Agreement upon written notice to the other party with at least ninety (90) days prior notice or, if a violation of the agreement occurs, this Agreement may be terminated upon written notice. Termination shall be without penalty. If this Agreement is terminated, neither Middlesex Community College nor Boston College shall be liable to the other for any monetary or other losses that may result.
4. This agreement is not assignable and may not be amended, revised or modified, except in writing executed by all parties. If the agreement is terminated for any reason prior to the end of the effective period, MCC students who were accepted into or enrolled in the articulated

program prior to the termination of this agreement will be able to complete the degree program.

#### **Section 4: Dispute Resolution**

In the event of a conflict or dispute pertaining to the terms of this Agreement, the parties agree to use their best efforts to resolve their differences in good faith.

#### **Section 4: Agreement Management/Administration**

1. It is agreed and understood that each party has the right and responsibility to make changes to its curricula and enrollment standards to maintain its academic integrity and meet accreditation standards. To the extent that any such changes will directly affect this Agreement, such changes will be communicated in writing between the parties as they occur.
2. Each institution will maintain and control the academic records of its matriculated students. Access to grades and other student information will be controlled in accordance with the Family Educational Rights and Privacy Act of 1974, and Massachusetts law, in each case as amended.
3. Boston College retains the sole authority to maintain and enforce its academic standards and policies. Middlesex Community College students matriculating at Boston College are expected to adhere to all applicable Boston College standards and policies, and nothing in this Agreement shall be deemed to guarantee that any individual student will complete Boston College academic requirements or earn a Boston College degree.
4. It is understood that this agreement in no way implies the provision of housing for admitted students. The Woods College BA Program does not have residential options for students.
5. The agreement should be posted on both institutions' websites and included in appropriate marketing/admission materials. Boston College and MCC agree to collaborate in the areas of publicity, marketing, recruitment, curriculum, and transfer efforts as follows:
  - a. All announcements, publicity, marketing, and recruitment activities by either institution relative to the articulation agreement will be done following a plan collaboratively developed and agreed to by both parties.
  - b. Faculty and staff at both institutions will share information in this agreement with interested and qualified students, and both institutions will provide counseling and advising to current and prospective students.
  - c. This agreement may be publicized to the campus community, catalog, website, publications and newsletters by both schools.

#### **Section 5: Non-Discrimination; Benefit; Governing Law**

1. Boston College and Middlesex Community College will each adhere to its respective institution's non-discrimination policy and comply with all applicable laws in its activities hereunder.

2. Boston College and Middlesex Community College will not discriminate against any students or employees in connection with this Program on the basis of race, religion, color, sex, sexual orientation, gender identity and expression, age, national or ethnic origin, disability or veteran status or any other basis prohibited by law.
3. This Agreement is intended solely for the benefit of Boston College and Middlesex Community College. There is no intention to create any rights or interest for any party or person other than Boston College or Middlesex Community College.
4. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts, with regard to its conflict of law principles.

**Section 6: Name and Logo Use; Media**

1. Middlesex Community College shall not use the names "Boston College" or "Woods College of Advancing Studies", or the name of any school or division thereof, or any logo or insignia of Boston College or of any school or division thereof, or otherwise identify Boston College or any school or division thereof, in any form of publicity or disclosure (other than referencing Boston College in promoting this program to its students and prospective students as provided in Section 1 above) without the prior written consent of Boston College, which shall be at Boston College's complete and uncontrolled discretion at any time or times. Any request for name use shall be directed to the designated contact listed below.
2. Boston College shall not use the name "Middlesex Community College", or the name of any school or division thereof, or any logo or insignia of Middlesex Community College or of any school or division thereof, or otherwise identify Middlesex Community College or any school or division thereof, in any form of publicity or disclosure (other than referencing Middlesex Community College in promoting this program) without the prior written consent of Middlesex Community College, which shall be at MCC's complete and uncontrolled discretion at any time or times. Any request for name use shall be directed to Elizabeth Noel - Director of Marketing Communications [NOELB@middlesex.mass.edu](mailto:NOELB@middlesex.mass.edu).
3. Neither party shall communicate with members of the media or otherwise make any public announcement regarding this Agreement, without the prior written consent of the other party. Any inquiries from the media shall be referred to Patrick Cook - Vice President, Middlesex Community College [COOKP@middlesex.mass.edu](mailto:COOKP@middlesex.mass.edu) or Boston College's Associate Vice President, University Communications.
4. The parties recognize and acknowledge that all rights and goodwill in their respective trademarks and other intellectual property are the exclusive property of their separate organizations. Except as set forth above, the parties agree not to use the other's name or other trademarks in advertising, marketing or other materials without the prior written permission of the other.

**Section 7: Miscellaneous**

1. This Agreement constitutes the entire agreement between the parties relating to the matters set forth herein. Except as expressly provided herein, this Agreement supersedes all prior communications, oral or written, between Boston College and Middlesex Community College regarding the subject matter hereof.
2. Notice to the parties shall be sent via regular and electronic mail to the following **designated contact persons**:

For Middlesex Community College
James Dottin
Department Chair - Business Administration
Division of Business, Legal Studies & Public Service
591 Springs Rd
Bedford, MA 01730
<i>DOTTINJ@middlesex.mass.edu</i>

For Boston College
Anna Hughes
Associate Director of Undergraduate Admissions
Woods College of Advancing Studies
140 Commonwealth Avenue
Chestnut Hill, MA 02467
<u><a href="mailto:anna.hughes@bc.edu">anna.hughes@bc.edu</a></u> , <u><a href="mailto:woods-undergradaute@bc.edu">woods-undergradaute@bc.edu</a></u>

**Amendment of the Agreement:**

3. Either party may take the initiative to amend this Agreement by submitting suggestions in writing to the designated Contact Person. No addition, modification, or deletion of this Agreement shall be valid unless reduced to writing and signed by authorized administrative representatives of both institutions. The amended Agreement will become effective when signed by the authorized administrative representative of each institution.
4. ~~Boston College and Middlesex Community College acknowledge that the individuals authorized to receive notice are not authorized to change the terms of this Agreement.~~

**Assignment:**

5. No party may assign or delegate this Agreement or any rights, duties, or obligations hereunder to any other person or entity.

**Attest:**

IN WITNESS WHEREOF, duly authorized representatives of Boston College and Middlesex Community College execute this Agreement as of the day and year given below.

For Boston College:



Karen Muncaster

Dean of Woods College of Advancing Studies  
and the Boston College Summer Session

January 30, 2023

For Middlesex Community College:



Philip J. Sisson

President of Middlesex Community College

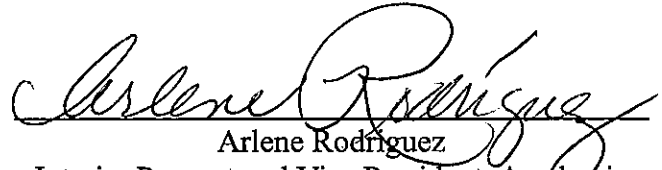
January 30, 2023



Michelle Elias Bloomer

Associate Dean of Undergraduate Programs at  
Woods College of Advancing Studies

January 30, 2023



Arlene Rodriguez

Interim Provost and Vice President, Academic  
and Student Affairs

January 30, 2023



Judith Hogan

Dean of Business, Legal Studies and Public  
Service

January 30, 2023

**Business Administration Career/Transfer to BA in Business**

Middlesex Community College Course Number and Name	Credits	BCWCAS Course Number and Name	Credits
ENG-101 - English Composition 1	3	ADEN1054 College Writing	3
BUS-110 - Introduction to Business	3	Free Elective	3
CAP-101 - Computer Applications	3	IT Elective	3
Gen Ed Behavioral Science Elective	3	Free elective. May fulfill a core social science requirement.	3
Gen Ed Math Elective (career option)	3	Math elective (MAT-177 or higher will fulfill Quantitative Reasoning Core)	3
MAT-177 - Statistics (transfer option)	3	ADMT1353 - Statistics (Fulfills the Data Analysis and Probability requirement within the Business major)	3
ENG-102 - English Composition 2	3	English Elective Credit	3
BUS-221 - Financial Accounting	4	ADAC1081 - Financial Accounting	4
Choose one: BUS-130, BUS-210, BUS-222, BUS-224, or BUS 240	3	BUS-130 - ADBM2650: Entrepreneurship BUS-210 - ADBM3101: Management and Organizational Behavior BUS-222 - ADFN2000: Principles of Finance BUS-224 - Accounting elective BUS-240 - ADMK1150: Marketing: An Overview of Principles and Practices	3
Humanities Elective	3	Free Elective (may fulfill core requirement based on selection)	3
ECO-140 - Principles of Macroeconomics	3	ADEC1132 - Principles of Macroeconomics	3
BUS-223 - Managerial Accounting	3	Accounting/Business Elective*	3
Humanities Elective (transfer option)	3	Free Elective (may fulfill a core requirement based on selection)	3
MAT 182 - Precalculus for Business and Social Sciences (Transfer option)	4	ADMT1054 - Precalculus (Free elective)	3

Gen Ed Laboratory Science Elective (Transfer)	4	Natural Science Core	4
ECO-150 - Principles of Microeconomics	3	ADEC1131 - Principles of Microeconomics	3
Business Elective or CAP elective above CAP101 (Career)	3	Business Elective OR IT Elective*	3
LGL-102 - Business Law	3	ADLA2400 - Business Law	3
Business Elective	3	Business Elective*	3
Gen Ed Science Elective	3-4	Science Elective (may fulfill Natural Science core)	3-4

WCAS/BC will transfer a maximum of 60 credits into the BA program.

\*Students must complete a minimum of half their Business major at Boston College Woods College and thus can only apply 6 courses toward the Business major.