


The Commonwealth of Massachusetts

EMPLOYEE BUSINESS CARD ORDER FORM



The Commonwealth of Massachusetts

DIVISION LINE

OPTIONAL LINE

NAME

TITLE

ADDRESS LINE 1

ADDRESS LINE 2

CITY, STATE ZIP

(000) 000-0000

FAX: (000) 000-0000

EMAIL: name@middlesex.mass.edu

SAMPLE LAYOUT

As the Nation's largest producer of business cards, we are pleased to offer our services of top quality business cards like the attached sample at very attractive rates made possible by volume production.

THESE CARDS FEATURE:

- Commonwealth Seal foiled in blue and gold
- Premium Quality Bristol stock
- 3½" x 2" card size

Email: navitorsekeyaccts@navitor.com
Customer Service: 877-728-1008 Fax: 866-235-6560

TYPE OR CLEARLY PRINT COPY HERE OR ATTACH A SAMPLE WITH CHANGES IF ANY
NOTE: IF SAMPLE IS ATTACHED WE WILL FOLLOW IT EXCLUSIVELY FOR COPY

DIVISION LINE

OPTIONAL LINE

NAME

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ADDRESS 2

CITY STATE ZIP

PHONE

FAX

EMAIL

We reserve the right to rearrange the copy submitted if necessary.

QUANTITY

This order is for:

Prices effective May 2022

☐ 250 Business cards - \$43.23

UPS Ground Add \$8.00 S/H Charge

☐ 500 Business cards - \$54.28

UPS Ground Add \$9.00 S/H Charge

☐ 1000 Business cards - \$76.37

UPS Ground Add \$10.00 S/H Charge

Mail your order and check to: **Navitor**

OUR CHECK / MONEY ORDER / CREDIT CARD NUMBER

MUST ACCOMPANY YOUR ORDER!

Attn: Special Accounts

1625 Roe Crest Dr.

North Mankato, MN 56003

This includes all delivery charges; allow 10-15 days for delivery

NOTE: ADDITIONAL CHARGES MAY APPLY FOR SPECIAL REQUESTS OR
ORDER CANCELLATIONS

☐ PERSONAL CHECK ☐ MONEY ORDER ☐ VISA ☐ MASTERCARD

CARD # _____

Expiration Date: _____

Cardholder's Signature: _____

Cardholder's Name (Print Please): _____

Cardholder's Phone Number: _____

SHIPPING:

Fill out below OR B/C will be shipped directly to
address on item. Do not use P.O. Box address.

Navitor

1625 Roe Crest Drive
North Mankato, MN 56003

VIA: U.P.S.

INDIVIDUAL

ADDRESS

CITY

STATE

ZIP