



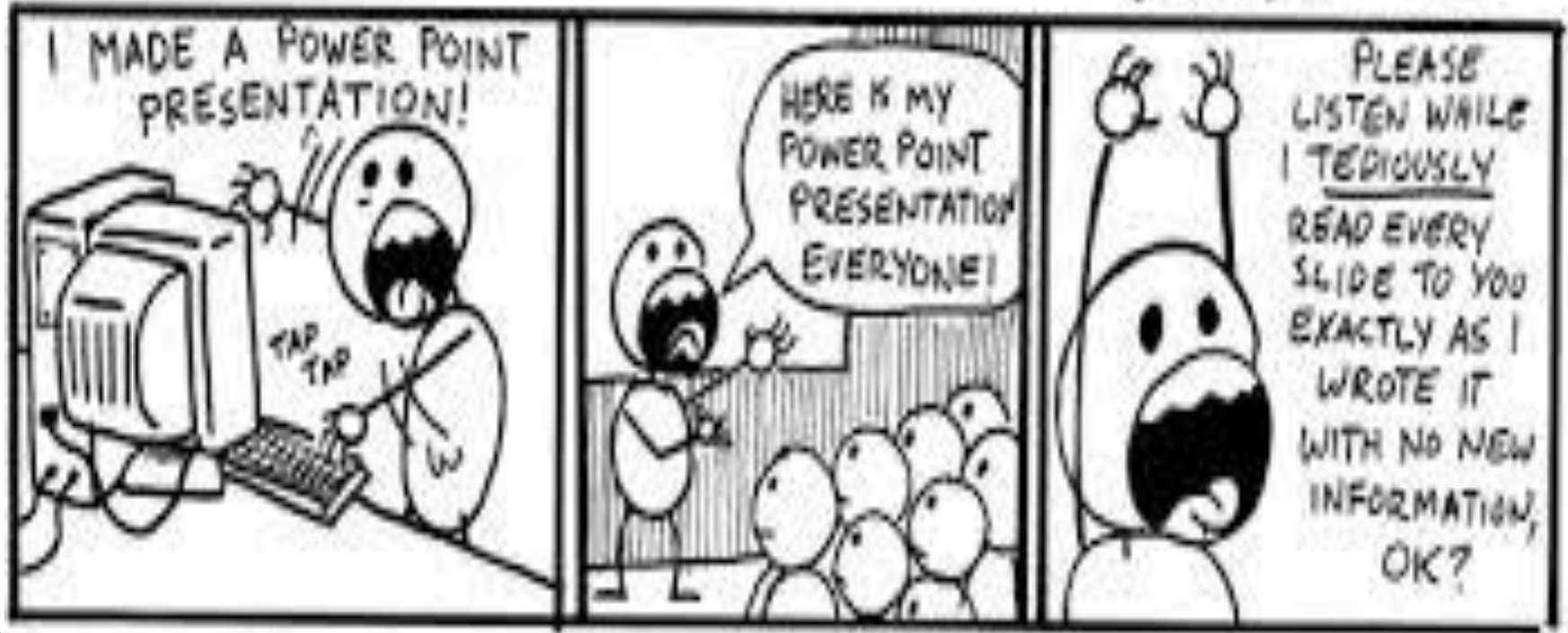
Catch A Waiver

Community Education and Training

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April 3, 2014

IF YOU ARE A PRESENTER AT SOME KIND
OF MEETING, HERE IS THE WORST THING TO DO.
by C. France, 2012



Conversation Starters

- ▶ Ten years from now I...
- ▶ The best teacher I ever had was...
- ▶ A skill that I would love to acquire is...
- ▶ In my spare time, I enjoy...
- ▶ Lifelong learning means...
- ▶ The last time I updated my resume was...
- ▶ Something I would like to learn more about is...

Corporate and Community Education and Training



A promotional graphic for Middlesex Community College's Summer 2014 offerings. The graphic features a red and blue color scheme with a central collage of four circular images showing diverse students and professionals in various learning environments. The text is arranged around these images, highlighting expanded online offerings, credit and noncredit course offerings, and a list of program types. Contact information is provided at the bottom right.

**EXPANDED
ONLINE
OFFERINGS
TO MEET
YOUR NEEDS**

MIDDLESEX
Community College
SUMMER 2014
CREDIT & NONCREDIT COURSE OFFERINGS

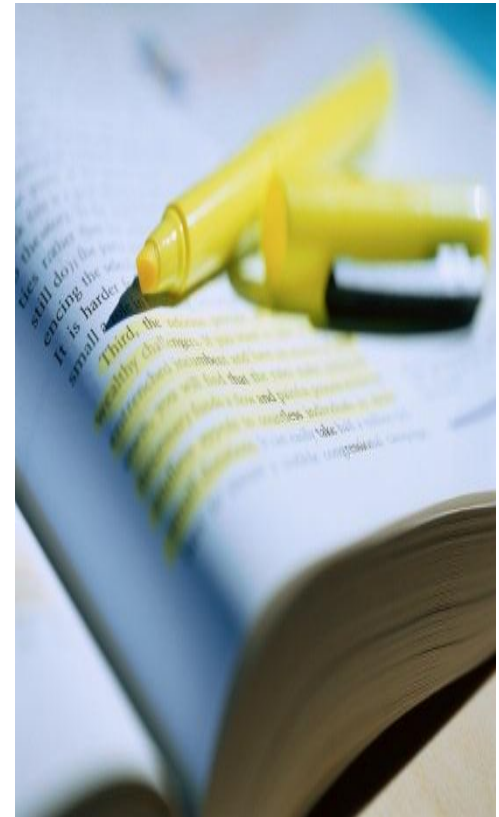
MAKE YOUR SUMMER MATTER

- **Professional Development**
- **Credit Courses**
- **Career Training**
- **Summer Camps**

To learn more, call
1-800-818-3434 or visit
www.middlesex.mass.edu/summer

Examples of Eligible Courses

- ▶ Web Design
- ▶ Social Media
- ▶ On-Campus MS Office Suite
- ▶ Business Writing
- ▶ Project Management
- ▶ Management and Leadership
- ▶ Meeting and Event Management



Internal Process for MCC Courses

- ▶ Course/program must be job related or enhance ability to perform job
- ▶ Call enrollment center to register
- ▶ Complete internal waiver form with signatures
- ▶ Submit completed form to MCC student accounts office

How will you grow?



Suggestions

- ▶ Are you interested in sharing your hobby/passion/course with MILES?



Questions??

MCC HR webpage

Community Education
And Training



Culmination



- ▶ List three topics you would like to learn more about.
 - Job-related
 - Personal Enrichment

