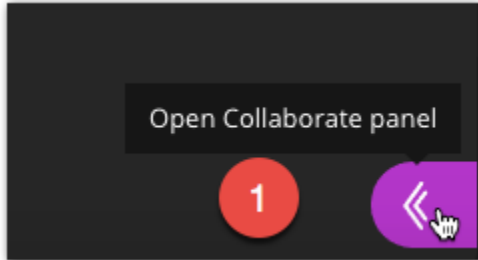


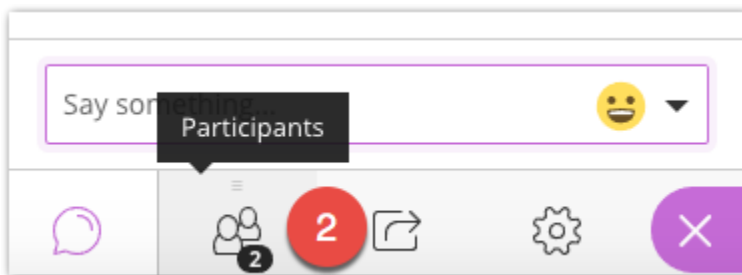
Make a Participant a Captioner

You may have a person enter your class as a participant in order to do captioning for one of your students. In this case you would have to change that person's status to Captioner. To Make a participant a captioner:

1. Click on the purple tab in the lower right corner to open the Collaborate Panel.



2. Select the Participants icon.



3. Click the options button to the right of the user you want to make a captioner.
4. Select Make Captioner.

