



## Student Research Application for Course Projects

In general, class projects do not officially constitute “research” as defined by the federal government because they are not designed to produce generalizable results to be shared with the scientific community. However, it is important for students to understand the ethics and standards involved in conducting research with human participants. For this reason, the MCC Institutional Review Board requires students to complete this application for course research projects. This form must be approved prior to any data collection.

Students as well as course instructors are encouraged to complete the online training in human subjects’ protection before initiating any research project. Funding may be available to support training through the National Institutes of Health at <http://phrp.nihtraining.com/users/login.php> and alternative preparation is also available. Please consult with the IRB to learn more.

Complete this application, develop a consent form, any survey instruments, recruitment information, etc. for the project and submit it to your instructor.

### A. GENERAL INFORMATION

Instructor Name:	Training Completion Date:
Course Name and Number:	
Term (check one):    Spring    Summer    Fall	
Student Name:	
Title for Project:	
Student Contact Information:	
Email:	Phone:
Training Completion Date for Student Researcher:	

### B. RESEARCH SUMMARY

#### 1. Describe the research purpose and objectives.

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2. Describe the methods used and types of data to be collected using each method (include types of demographic information to be collected so the IRB can verify the data will be anonymous): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I verify no identifying information will be collected (including demographic information):  
Yes

4. Recruitment information (who you intend to use for the research such as students, faculty, etc., the number you hope to recruit, and how you intend to recruit them):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Will all activities be conducted at MCC?      Yes      No

If no, describe where and how recruitment will occur:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Explain how your data will be used and what you intend to do with it at the conclusion of your project.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe how participants will provide consent.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Does the research involve the use of existing or publicly available data?

Yes      No

If yes, please describe source of data and whether it includes any identifiers.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Describe any risk to participants and how you intend to minimize risk to them:

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**C. INSTRUCTOR ASSURANCE**

As the instructor for the course, I certify (by checking each box) that:

- This research project is only for the purpose of teaching students research methods.
- I will ensure the students conduct the research following ethical standards.
- No identifying information will be collected for the course project and the research will be less than minimal risk.
- The results of the project will be limited to use for the course only.
- I will notify the IRB of any problems or concerns resulting from the research.
- I will oversee disposal of the data.

Printed name of Instructor:

- Check here if submitted electronically from your email account      Date: \_\_\_\_\_
- Signature: \_\_\_\_\_      Date: \_\_\_\_\_

Fax or scan and email to IRB.