



Join us in welcoming...

New **Full-Time** and **Part-Time** staff:

- **Priscilla Eng**, Director of Intensive English Institute within the *World Languages* department
- **Nayaab Kazmi**, Data and Research Analyst within the *Institutional Research* department

to the MCC Team!

Current Job Openings

[Coordinator of Civic and Service Learning](#)

[Coordinator of Library Services](#)

[Motor Equipment Mechanic III](#)

[Upward Bound English Instructor](#)

[Administrative Assistant II – Student Support Services](#)

[Health Supervisor, College for Kids](#)

Happy Holidays!

Happy Holidays from Middlesex Community College's Office of Human Resources! As we embrace the festive spirit, we celebrate the joyous occasions of December. From the warmth of Christmas to the illuminating traditions of Hanukkah, and the vibrant cultural reflections during Kwanzaa, we join hands in honoring the diversity that enriches our community. Whether you celebrate any of these holidays or use this time to connect with family and friends, as the year draws to a close, let's come together to share in the spirit of unity and look forward to new beginnings of the new year. Wishing you all joy and happiness this holiday season!

HR Announcements

CONSIDER SERVING ON A SEARCH COMMITTEE

Join our Search Committees! Hiring diverse talent to foster an inclusive workforce is a key objective of the College's strategic plan. To continue to support this objective, HR is seeking enthusiastic individuals to contribute their insights and expertise in the selection process for key positions. Your perspective matters! If you're interested in shaping the future of our team, please reach out to [Jake Donovan](#) to express your interest and get involved in this impactful initiative.

HOLIDAY SCHEDULE

On December 25th, the College is closed for the Christmas holiday. From December 26th to December 29th, there will be scheduled maintenance on both campuses. All College employees, except those designated as essential personnel, will not be required to report to work on these dates. On January 1st, the College is closed for the New Year's Day holiday. Please refer back to the MCC Holiday Schedule email sent by the Office of Human Resources on November 9, 2023 for additional information.

TELEWORK APPLICATION CYCLE

Middlesex Community College invites full-time employees to renew or apply for telework as per the Telework Policy of the Massachusetts Community College System. To continue, modify, or initiate telework starting January 1, 2024, complete the MCC Telework Application E-form by December 8, 2023, via the provided link: [Telework Application Form – 1/1/2024-6/30/2024](#). Please remember to consult with your supervisors about telework schedules before submitting the application.

Quote of the Month

"In diversity, there is beauty, and there is strength"
~ Maya Angelou

Questions, comments, or concerns?

Contact the Office of Human Resources at
humres@middlesex.mass.edu

