



MCC Payroll Direct Deposit Authorization Form *Annual Fund Campaign 2014*

Full-time employees may donate to Annual Fund 2014 through payroll direct deposit. The pledge period extends from the first pay period in January 2014 until the last pay period in December 2014.

Here are some **examples** of how a pledge would be broken down over 26 pay periods.

January 2014 to December 2014

Pledge:	26 Deductions:	
\$1,000.00	\$38.46	(Amount per Day: \$2.75)
\$750.00	\$28.85	(Amount per Day: \$2.06)
\$500.00	\$19.23	(Amount per Day: \$1.37)

**To continue your payroll deduction gift from one year to the next,
a new form must be submitted annually.**

I understand that my bi-weekly pledge will be prorated so that my annual pledge is fulfilled by December 31, 2014.

I wish to contribute a total gift of \$ _____ through payroll direct deposit.

I hereby authorize my employer, Middlesex Community College (MCC), to deposit the amount listed above to the MCC Foundation bank account. The college is authorized to correct or adjust any deposit taken in error. MCC or I may cancel this authorization anytime with proper notice given to the Payroll Supervisor.

Signature: _____ Date: _____

Printed Name: _____

If you have any questions, contact Alice Rouse, Associate Dean of College Advancement, at 781-280-3541 or rousea@middlesex.mass.edu