



## FINANCIAL AID OFFICE

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### Satisfactory Academic Progress Appeal and Reinstatement Agreement

MCC ID #: A _____	Name: _____	
Street Address: _____		
City: _____	State: _____	Zip Code: _____
Telephone number: _____	Email: _____	
Current Major: _____	Prior Major: _____	

**You may file an appeal if you did not meet Financial Aid Satisfactory Academic Progress standards due to extenuating circumstances. You must complete all steps. IMPORTANT:** MCC has separate academic standards for academic progress regardless of a student's financial aid eligibility. **The information in this form applies only to your eligibility for financial aid.**

**Step One:** Check ONE box - Which semester are you seeking financial aid?  fall 2018  spring 2019  summer 2019

**Step Two:** What prevented me from making satisfactory academic progress at Middlesex Community College? (Review examples below and check all that apply):

- \_\_\_\_ **Academic:** Not academically prepared; missed classes; did not complete assignments, etc.
- \_\_\_\_ **Employment:** Had scheduling problems with work and classes; worked too many hours, etc.
- \_\_\_\_ **Transportation:** Did not arrange for transportation; lost transportation after classes began, etc.
- \_\_\_\_ **Childcare:** Did not have adequate child care in place; lost child care; could not afford child care , etc.
- \_\_\_\_ **Health:** Missed classes due to recurring health issues; withdrew due to unexpected health crisis, etc.
- \_\_\_\_ **Personal:** Family member's illness; family member's death, etc.
- \_\_\_\_ **Other:** please specify \_\_\_\_\_

**Step Three:** For all items checked in Step Two; explain your circumstances in detail, what steps you took at the time to correct these circumstances, and why you were unsuccessful. Be sure to indicate when these circumstances occurred (semester and/or year). Also explain how these circumstances have been resolved and will no longer prevent your academic success. Attach a separate typed page with your explanations and include necessary documentation.

**Step Four, Certification:** I understand that I am not making Satisfactory Academic Progress (SAP) and therefore ineligible for all types of financial aid, including federal student loans. I understand that if I am granted reinstatement of financial aid, the reinstatement is granted on a semester-by-semester or academic year basis and that I must meet the following conditions to retain eligibility:

- I must satisfactorily complete 100% of ALL courses attempted during the reinstatement period.
- I must achieve a minimum 2.2 GPA in ALL courses attempted during the reinstatement period.
- I must complete any "I" or "IP" grades from the previous semester by the end of this semester.
- I understand that I will receive notification of the decision of this appeal by mail or email.
- I understand that I can only receive financial aid for courses that apply to my major.
- I have read, understand, and agree to all the conditions stated above.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date