



Middlesex Community College
Financial Aid Office
Satisfactory Academic Progress Appeal and Reinstatement Agreement

Name: _____ MCC ID #: A _____
 Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Telephone number: _____ Email: _____
 Current Major: _____ Prior Major: _____

You may file an appeal if you did not meet Financial Aid Satisfactory Academic Progress standards due to extenuating circumstances. You must complete all steps.

Step One: This appeal is for fall semester spring semester summer semester

Step Two: What prevented me from making satisfactory academic progress at Middlesex Community College? (Review examples below and check all that apply):

- _____ **Academic**
(Not academically prepared; missed classes; did not complete assignments, etc.)
- _____ **Employment**
(Had scheduling problems with work and classes; worked too many hours, etc.)
- _____ **Transportation**
(Did not arrange for transportation; lost transportation after classes began, etc.)
- _____ **Childcare**
(Did not have adequate child care in place; lost child care; could not afford child care , etc.)
- _____ **Health**
(Missed classes due to recurring health issues; withdrew due to unexpected health crisis, etc.)
- _____ **Personal**
(Family member’s illness; family member’s death, etc.)
- _____ **Other** specify:

Step Three: For all items checked in Step Two; explain your circumstances in detail, what steps you took at the time to correct these circumstances, and why you were unsuccessful. Be sure to indicate when these circumstances occurred (semester and year). Also explain how these circumstances have been resolved and will no longer prevent your academic success. *Attach a separate page with your explanations.*

Step Four: Log into your MiddleNet account and print out a DegreeWorks degree audit. From the audit indicate here how many credits you have successfully completed for your major and how many credits are still needed. Attach a copy of your degree audit to this appeal.

_____ credits earned toward major _____ credits still needed to complete requirements

Step Five: I understand that I am not making Satisfactory Academic Progress (SAP) and therefore ineligible for all types of financial aid, including federal student loans. I understand that if I am granted reinstatement of financial aid, the reinstatement is granted on a semester-by-semester or academic year basis and that I must meet the following conditions to retain eligibility:

- I must satisfactorily complete 100% of ALL courses attempted during the reinstatement period.
- I must achieve a minimum 2.2 GPA in ALL courses attempted during the reinstatement period.
- I must complete any “I” or “IP” grades from the previous semester by the end of this semester.
- I understand that I will receive notification of the decision of this appeal by mail or email.
- I have read, understand, and agree to all the conditions stated above.

Student signature

Date