EQUIPMENT SPECIFICATIONS

Documatch Specifications

Number 10 Envelope Only

Maximum Number of pieces in an envelope = 5   (Maximum of 4 is recommended)

Maximum Number of laser printed pages in an envelope = 4 8 ½ X 11 Paper 20-24 LB Bond

Number of Sheet Inserts = 2 8 1/2 X 11 Paper 20-24 LB Bond or 50-80 LB offset paper including smooth matte and glossy surfaces

Number of folded inserts or business reply envelopes = 1

Card Size	3 X 5 Min - 3 7/8 X 8 7/8 Max
Reply Envelope	#6 3/4, #8 5/8, #9
Tri Fold	8 1/2 X 11 Paper 20-24 LB Bond or 50-80 LB offset paper
Brochure	3 X 5 Min - 3.5 X 8 1/2 Max
Maximum Thickness	.06"

Preparation Options

1. 1 Laser printed letter personalized or unpersonalized with I or 2 sheet preprinted inserts and a folded insert or reply envelope.
2. 2 Laser printed letter personalized or unpersonalized with 1 or 2 sheet preprinted inserts and a folded insert or reply envelope.
3. 3 Laser printed letter personalized or unpersonalized with 1 sheet preprinted inserts and a folded insert or reply envelope or 2 sheets preprinted and no folded insert.
4. 4 Laser printed letter personalized or unpersonalized with 1 sheet preprinted insert or folded insert.

Production Speed * (Using a Window Envelope)

With One Laser Printed Sheet 900 finished mail pieces per hour. With Two Laser Printed Sheets 450 finished mail pieces per hour. With Three Laser Printed Sheets 300 finished mail pieces per hour. With Four Laser Printed Sheets 225 finished mail pieces per hour

Production Speed * (Using a Regular Envelope)

With One Laser Printed Sheet 650 finished mail pieces per hour. With Two Laser Printed Sheets 350 finished mail pieces per hour. With Three Laser Printed Sheets 175 finished mail pieces per hour. With Four Laser Printed Sheets 90 finished mail pieces per hour

* Barring mailing complications

Average Preparation Time Requirements

Mailing with a Mail Merge	8 hours
Mailing without a Mail Merge	4 hours

W790 Ink Jet Printer Specifications

Material Size	Minimum	3 X 5
	Maximum	13 X 15
	Thickness	.003 - .25 (not over 1/4 Inch)

Material Types   Postcards, Flats, Pre-Stuffed Envelopes, Empty Envelopes to be stuffed later

Speed   10,000-12,000 pieces per hour