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*Get a head start on your college degree*

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The Middlesex Dual Enrollment Academy allows college-ready high school and home-schooled students to begin earning both college credit and credit towards high school graduation. Students may select MCC courses that are offered online or on campus during the day, at night or on the weekend.

Academic and student support services, including specialized advising, career counseling, transfer counseling, tutoring, computer labs, and library access are provided to maximize success. Admitted students are eligible to participate in college sponsored activities and clubs.

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## Application Requirements and Process

1. Meet with your guidance counselor to discuss your interest in the Middlesex Dual Enrollment Academy. Confirm your eligibility and begin to identify coursework that will satisfy both high school and college requirements.
2. Attend a Dual Enrollment Required Information Session with a parent or guardian (for on campus dual enrollment students only). A schedule of sessions is available at [www.middlesex.mass.edu/DualEnroll](http://www.middlesex.mass.edu/DualEnroll).
3. Complete the Middlesex Dual Enrollment Academy Application with required signatures.
4. Demonstrate eligibility for college level English:
  - Submit completed Multiple Measures Form showing a PSAT or SAT score of 480 or higher and English teacher approval.
5. Students must have a minimum 2.0 high school GPA:
  - High school students should submit their most recent transcript.
  - Homeschool students should submit their homeschool approval letter from their school district.

## After You Have Been Admitted

1. Complete the Dual Enrollment registration form every semester. Make certain all necessary signatures are included.
2. Call 1-800-818-3434 to schedule an appointment with a Dual Enrollment Advisor to register for classes.
3. Make payment arrangements:
  - Dual Enrollment courses are offered at a reduced rate for Massachusetts residents. While not eligible for financial aid, Dual Enrollment students may sign up for payment plan with the Student Accounts office.
4. Continued enrollment in the program requires a minimum 2.0 grade point average at Middlesex.

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### Please note:

Disability Support Services are available to students that have documented disabilities through the College's Disability Support Services Office. It is important to note that academic accommodations available at the college level differ from those available at the high school level. For additional information regarding the services available, refer to the Frequently Asked Questions for Disability Support Services on the dual enrollment website at: <https://www.middlesex.mass.edu/dualenroll/> or call 781-280-3630 or 978-656-3258.

Any person with a disability needing accommodations, assistance, or auxiliary communication aids or services to participate in programs or activities of Middlesex Community College can contact the ADA Coordinator, Alisa Chapman, at 781-280-3620 or [chapmana@middlesex.mass.edu](mailto:chapmana@middlesex.mass.edu) or other representative of the College to make their needs and preferences known. Middlesex Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights. (The Commonwealth of Massachusetts, Board of Higher Education, Massachusetts Community Colleges Policy on Affirmative Action, Equal Opportunity & Diversity; December 2014)

Please Print Clearly

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial Preferred First Name

Home Address \_\_\_\_\_  
Street City State Zip Code

Home Telephone ( ) \_\_\_\_\_ Cell Telephone ( ) \_\_\_\_\_

Email \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_  Male  Female

State Assigned Student Identifier (SASID) (required for all Massachusetts high school students) \_\_\_\_\_

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

**Emergency Contact:** (MCC requires at least one contact person be listed for each student enrolled at the College. Emergency contacts will be called only when urgent circumstances necessitate or when required by law, including student mental or physical health emergencies whereby there is concern for student health and/or safety.)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Ethnic Group: Answer both a & b below:**

a. Ethnicity: Are you of Hispanic or Latino origin?  Yes  No

b. Race: Choose one or more from the list below:

- African American/Black
- American Indian or Alaskan Native
- Asian
- Native Hawaiian/Pacific Islander
- White/Caucasian

Is English your first language?  Yes  No If no, list your Primary Language \_\_\_\_\_

Did your parents graduate from college? Mother:  Yes  No Father:  Yes  No

**High School and Home Schooled Applicants:**

I am currently enrolled at \_\_\_\_\_ high school and intend to graduate in \_\_\_\_\_ (month) \_\_\_\_\_ (year).

**Required Signatures:**

I certify that the student named above is a student in good standing at \_\_\_\_\_ high school with a cumulative grade point average of C or higher and may take courses in the Middlesex Dual Enrollment Academy to satisfy high school graduation requirements.

Director of Guidance (or designee) Approval \_\_\_\_\_

Guidance Counselor Name (please print) \_\_\_\_\_

Guidance Counselor Signature \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**Parent or Guardian:** I hereby grant permission for my child to apply to the Dual Enrollment Academy at Middlesex Community College. Should my child be accepted, I grant permission to enroll in courses at the college. As a participant in the Dual Enrollment Academy, my child's academic records will be released to his/her high school for inclusion in his/her records.

Signature of Parent /Guardian \_\_\_\_\_ Date \_\_\_\_\_

**Student:** If accepted to Middlesex Community College, I agree to accept the regulations of the college and will cooperate with the students, faculty, and administration in the maintenance of high standards and appropriate conduct. I understand that my academic records will be released to my high school for inclusion in my school records. I certify that all information stated on this application is accurate and complete.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_