

# Public Safety Guidelines

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**Welcome to the Middlesex Community College Campus.** The COVID-19 pandemic has impacted our entire community and the College is committed to maintaining a healthy environment. To ensure our students, faculty and staff are learning, teaching and working in a safe environment, we ask that you adhere to the following protocols while visiting our campuses for any reason. — *Thank you!*

## Masks

- Per order of Governor Baker, Emergency Order No. 31 requires face coverings in Massachusetts' public places where social distancing is not possible. This order applies to all individuals currently accessing our campuses and to all employees and students when face-to-face interactions occur. The order took effect on May 6 and will remain valid until rescinded or until the State of Emergency is lifted.
- If an individual refuses to wear a mask or cloth face covering for non-medical reasons, Middlesex Community College may decline entry to the individual.
- If you do NOT have access to a mask, MCC's Public Safety department will have one available upon your arrival to campus.

## Social Distancing

- Please maintain acceptable social distancing, allowing for at least six feet between individuals whenever possible.

## Activity Logs

- Please bring your own pen and sign both in AND out of the building in the activity log found in the building lobby upon daily access to any Middlesex Community College properties.
- Call security upon arrival if the building is locked and no personnel are on scene yet.

Bedford Campus: **1-781-589-0234**

Lowell Campus: **1-781-589-1384**

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- Students should report directly to their classroom upon arrival. Additional PPE required for the course will be available in your classroom.

## HYGIENE

- Wash hands using soap or hand sanitizer whenever possible. Sanitizer stations are available in all lobbies and on all floors by elevators.

## Rest Rooms

- Please access restrooms one individual at a time. Knock before entering to ensure the restroom is vacant.
- Please wash your hands with soap or use an alcohol-based sanitizer before exiting the restroom.
- Our Facilities department cleans and disinfects frequently-touched surfaces, including door handles and sink handles

## Common Areas

- When walking in common hallways and corridors, please walk on the RIGHT-HAND SIDE of pathways in every direction to assist with pedestrian traffic flow.
- Please keep shared spaces clean and disinfect all surfaces and equipment before exiting the space.
- Please use the sanitizer stations available in common areas and follow all COVID-19 posted guidelines while using shared spaces.
- Our Facilities department cleans and disinfects frequently-touched surfaces on campus – equipment, door handles, sink handles, drinking fountains and shared objects between uses.

## Elevators

- Until further notice, only ONE person at a time is allowed in elevators at the Derby, Talbot, Pollard and Federal Buildings. TWO people at a time are allowed in the Cowan Center elevators, while maintaining social distancing.