



## Middlesex Community College

OFFICE OF THE PRESIDENT  
DR. JAMES C. MABRY

mabryj@middlesex.mass.edu  
www.middlesex.mass.edu

**A G E N D A**  
**BOARD OF TRUSTEES**  
**Thursday, September 28, 2017**  
**Trustee House, Galvani Room**  
**7:30 a.m.**

**CALL TO ORDER**

- Introduction of new Trustees, Laurie A. Elliott, Kathleen A. Plath, and Dr. Linda Banks-Santilli.
- Roll Call

**II. APPROVAL OF THE MINUTES FOR JUNE 13, 2017**

**III. NEW BUSINESS**

A. Personnel: (board action required)

- 1) P-1333-2018 Approve the appointments/retirements/resignations of Non-Unit Professional Staff in accordance with the Non-Unit Professionals Personnel Policies Handbook.
- 2) P-1334-2018 Approve the appointments/retirements/resignations of Faculty/Professional Staff in accordance with the MCCC/MTA Agreement.
- 3) P-1335-2018 Approve the appointments/retirement/resignations of Staff Members in accordance with the AFSCME Coalition I Agreement.

B. Chairman's Remarks:

- 1) Greater Lowell Chamber of Commerce event with Secretary of Housing & Economic Development, Jay Ash. MCC hosted the event on July 25, 2017
- 2) Middlesex 3 Coalition event "What's Happening in Middlesex 3" September 8, 2017
- 3) Trustee Committee Structure
- 4) Trustee Committee Roles and Responsibilities

C. President's Remarks:

- 1) A Smart Start to the Fall Semester
- 2) Awards
- 3) Mass Life Sciences Biotech Grant
- 4) Activities

**PAGE 2**  
**AGENDA - BOARD OF TRUSTEES**  
**SEPTEMBER 28, 2017**

**IV. COMMITTEE REPORT**

A. Administration & Finance (board action required):

- 1) AF-571-2018 Approval of the college's FY 2018 First Quarter Trust & State Funded Spending Plan.

**V. OTHER BUSINESS**

A. Next Committee Report/Update: Audit & Investment – October 26, 2017, Audit & Investment - Committee Chair, Trustee Steven C. Iem.

B. College Awards & Grants:

- 1) Please see the detailed list of all grants received between July 1, 2017, and September 1, 2017.
- 2) National Council for Marketing & Public Relations (NCMPR): Communicator of the Year Award – Jennifer Aradhya, Director Marketing & Communications
- 3) National Institute for Learning Outcomes Assessment (NILOA) - Excellence in Assessment Designation
- 4) MCC's Paralegal Program Ranked No. 3 by MA Lawyers Weekly

C. Key Events:

- 1) September 29, 2017, Middlesex 3 Coalition Workforce Development Subcommittee Event, 8:30 am, Lowell Federal Building.
- 2) October 5, 2017, Lowell Plan Annual Breakfast, 7:00 am, UMass ICC
- 3) October 5, 2017, Faculty Staff Association (FSA) meeting, 2:30 pm, Cowan Center, Lower Café.
- 4) October 10, 2017, Audit Committee meeting, 10:00am – 11:30am Bedford President's Conference Room, Cataldo Bldg. 2<sup>nd</sup> Floor.
- 5) October 13, 2017, Middlesex 3 Coalition – What's Happening in Middlesex 3, 8:30 am, iRobert, 8 Crosby Dr., Bedford
- 6) October 26, 2017, Trustee Meeting, 7:30 am, Bedford Trustee House Galvani Room
- 7) October 26, 2017, 8<sup>th</sup> Annual MA Jobs and Workforce Summit, 11:00 am, Devens Common Conference Center, Devens, MA
- 8) November 9, 2017, Mid-Term Open Forum, 2:00 pm, Bedford Café East
- 9) December 5, 2017, Trustee Meeting w/Student Government, 5:30 pm, Nesmith House, 229 Andover St. Lowell
- 10) December 8, 2017, PTK Honor Society Induction Ceremony, 5:00 – 7:00 pm, Bedford Café East

D. Next Meeting:

The next meeting of the Board of Trustees will be held on **Thursday, October 26, at 7:30 a.m., Bedford Trustee House, Galvani Room**

**Please Note – there will be an Audit Committee meeting on Tuesday, October 10, 2017, 10:00 am – 11:00 am, President's Conference Room, Cataldo Bldg. 2<sup>nd</sup> Floor, Bedford Campus. Committee members include: Chair, Steven Iem, Trustees Stephanie Cronin, Kathleen Plath, Laurie Elliott and Chairman Campbell.**