

Campus Security Authority Incident Report Form

Each year Middlesex Community College publishes an Annual Security Report, as required by the Crime Awareness and Campus Security Act of 1990 (the "Clery Act"). MCC is required to compile and publish statistics regarding the occurrence of certain criminal offenses that are reported either to the local police agency or to any official of the college who is considered to be a Campus Security Authority under the Clery Act.

The details of this report will not be made public only the number of crimes occurring will be released. In addition, your name will not be released. This form should be submitted when there is a report from a student, an employee or third party. The College's Clery Compliance Administrator will use this information to verify the appropriate classification of the incident/crime.

Reporting Party:

Victim Witness Suspect Unknown Other: _____

****Do not provide the reporting person's name or information if there is a request to remain anonymous. Based on the College's obligations to Title IX, reports of sexual harassment or sexual violence must be reported to the Title IX Coordinator, Rebecca H. Newell.****

Name of Reporting Party: _____

Phone: _____ E-mail: _____

Incident/crime information:

Date of incident/crime:	
Time (approx.) of occurrence:	
Location of incident/crime:	

Incident/crime classification:

Homicide
Manslaughter
Robbery
Aggravated Assault
Arson

Sex Offense (Forcible)
Sex Offense (Non-forcible)
Domestic Violence
Dating Violence
Stalking

Burglary
Motor Vehicle Theft
Weapons Violation
Alcohol Violation
Drug/Narcotic Violation

By submitting this form, it will be sent electronically to the Clery Compliance Administrator. A hard copy can be requested by e-mailing newellr@middlesex.mass.edu

Other incident/crime (please describe):

Per the Clery Act, the criminal offenses listed above, as well as theft, simple assault, intimidation, vandalism and any other crime involving bodily injury are reportable as a hate crime if a crime was motivated by the offender's bias. For information on Hate Crime definitions refer to the "CSA Crime Report Form Definitions" resource or contact the MCC Clery Compliance Administrator (newellr@middlesex.mass.edu).

Is there evidence that this incident/crime was motivated by bias? Yes ___ No ___ Unsure ___

If yes, please check all that apply:

- Race
- Ethnicity/National Origin
- Gender
- Sexual Orientation
- Disability
- Religion
- Gender Identity

Incident information regarding bias (please describe):

Campus Security Authority information:

Name: _____

Position: _____

Phone: _____ E-mail: _____

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