



Community Education & Career Training

Participant Memorandum of Understanding Local Anesthesia Certification Course # CAR 751

Clinical Training Dates: October 12, 13, 14, 2024
Middlesex Community College -Dental Clinic - Lowell, Massachusetts

Middlesex Community College ensures all participants in the RDH Local Anesthesia Certification Course understand that:

1. The goal of the Dental Hygiene Local Anesthesia Certification course is to help you prepare for the CDCA computerized exam and to prepare you to safely and effectively administer local anesthesia. Students must take full responsibility for learning and for the CDCA exam preparation as the CDCA exam is separate from this certification program. Students agree to participate as a recipient of local anesthesia as part of this clinical training. You will give and receive 30 injections throughout the 3-day clinical. As part of the program, students must complete and pass an online study (75% or above) prior to clinical. 26 CEUs and a certificate will be awarded upon successful completion. Partial credit cannot be awarded. **Tuition \$1650.**
All clinical supplies and lunch provided.

COVID-19 update: PPE requirements have relaxed for COVID; however, students are still required to wear face masks and gloves. Face masks and gloves will be provided

2. I will submit the following forms prior to starting the online pre-study: Signed memo of understanding, completed medical history forms, signed consent form, copy of current, valid registered dental hygiene license, copy of current, valid CPR certification and copy of COVID-19 vaccination. If MCC does not receive all required forms by the deadline below, we reserve the right to withdraw your seat. Students who do not provide the required forms by the submittal deadline cannot participate in the clinical portion of the program. [The required forms can be downloaded from the Middlesex website.](#)

Enrollment begins: July 1 – August 19, 2024 (or until seats fill)

Forms submission deadline: No later than August 22, 2024

Online Study Period (self-paced): July 9 – October 7, 2024

3. Once forms are submitted, students will be issued a user Id, password, and the appropriate online study instructions via your e-mail address provided. The online pre-study is independent, self-paced, and takes approximately 50 hours to complete. As part of the online pre-study, you need to successfully pass (3) online quizzes with a grade of 75% or better by the above online study deadline to participate in clinical. Students may repeat the quizzes as often as they like prior to the deadline. You will not be allowed to participate in any aspect of the clinical training without meeting these criteria. This is a course requirement and a safety issue. It is strongly recommended that you submit your forms as soon as possible to begin the online study as soon as possible.
4. Required textbook: Handbook of Local Anesthesia, 7th edition by Stanley Malamed.
Note: The 6th edition may also be used for this course. Please purchase at your preferred book vendor.

5. In order to run this course a minimum number of enrollments must be met (to be determined by MCC). If the course is cancelled by MCC, students will be issued a 100 % refund. When a student drops from this course, processing and instructional costs must still be met by Middlesex Community College. Therefore, refunds are issued according to the following schedule:

- Withdrawal prior to or on August 29 100% refund
- Withdrawal between August 30 – September 9 50% refund
- Withdrawal September 10 or later 0

6. Middlesex Community College’s local anesthesia certification program only meets the requirements for the hands-on criteria for **MA Permit L (Permit to administer local anesthesia)** with the Massachusetts Dental Board. This program does not fulfill the MA state licensure alone. The CDCA exam is a separate fee and not part of this program. If I am a RDH outside Massachusetts, I agree to check with my state dental board on local anesthesia permit requirements.

I understand that that is my responsibility to apply, take, and pass the CDCA computerized anesthesia exam (if practicing in a state that requires the CDCA exam) as well as submit the necessary paperwork to my state dental board in order to receive a permit/license to administer local anesthesia. I understand that in the state of Massachusetts there is a two-year statute of limitations from successful completion of MCC’s local anesthesia certification program and applying/receiving a Permit L.

Please complete and submit all required documents by email to [Dave Crawford](#)

Middlesex Community College

Questions: please call 781 280-3821 or [email Dave Crawford](#).

Student Memo of Understanding for course number CAR 751-80; Local Anesthesia Program, Fall 2024

Agreement: I have read and understand the above information.

Name (Please print): _____

Personal Email Address: _____

Cell phone number: _____ Home #: _____

Signature: _____ Date: _____