**Noncredit Students - Covid Vaccination Card Upload**

1. **Click on the link below:**

[**Covid Vaccination Card Upload**](https://dev.transformativehealthsite.com/app/Crowd-Safe.us%20Authentication/Create%20User?OrganizationID~Shared=273f7e42-4624-4c4f-8c76-d46c2670cc67&Role~Shared=Non-credit+Student&$activepanel=Create+User)

1. You will see a screen asking for **General** **Information** and asking you to **upload a Photo ID** and **upload a Selfie** (i.e., a picture of yourself). There is a scroll button on the right side of the screen and you can scroll down the page to enter your information and upload your documents.



**Enter the required information on the form.**

**General Information**

First Name

Last Name

Email Address

Password

Gender (Select Female or Male or Other)

Date of Birth (Format to use: mm/dd/yyyy)

**Address**

Street Address

City

State (Select the appropriate state)

Zip Code

Country (Select United States of America)

**Upload Photo ID**

Upload government photo ID (ex. State Issued ID, Driver’s license, Passport, Green Card, Work Visa).  You can Drag& Drop your files or click on Browse and pull up your file.

**Upload a Selfie**

Upload a full faced picture of yourself. You can Drag& Drop your files or click on Browse and pull up your file.

1. **Click on + Create Account**
2. **You will now see the screen below. Follow the instructions on the screen and upload your Vaccination card. You should receive a message that you have successfully uploaded your vaccine card.**



1. **If you ever need to get back into your account, the email you provided is your Username and the password you just created is your Password.**
2. **If you are having issues in uploading your Covid vaccination card, contact Audrey at** **nahabediana@middlesex.mass.edu** **or Teresa at** **medinat@middlesex.mass.edu****.**