



Medical Billing and Coding (AHP) Certificate

START here**1**

MODULE 1	CREDITS	MILESTONE	COMPLETED
AHP 111 – Medical Writing	2		<input type="checkbox"/>
AHP 112 – Soft Skills for Healthcare	1		<input type="checkbox"/>
MAS 101 – Medical Terminology	3		<input type="checkbox"/>

TOTAL CREDITS 6

2

MODULE 2	CREDITS	MILESTONE	COMPLETED
AHP 103 – Computers in Medical Office	3		<input type="checkbox"/>
AHP 104 – Medical Office Administration	3		<input type="checkbox"/>
AHP 105 – Medical Coding I	3		<input type="checkbox"/>

TOTAL CREDITS 9

3

MODULE 3	CREDITS	MILESTONE	COMPLETED
AHP 108 – Medical Coding II	3		<input type="checkbox"/>
AHP 110 – Medical Billing	3		<input type="checkbox"/>

TOTAL CREDITS 6

You've FINISHED!**Milestone Courses**

should be taken in the order shown. This will help you stay on track and graduate on time.

General Advising Notes

- This 27-week program admits in the Fall and Spring semesters and is offered in an accelerated format of three nine-week modules, 2-3 classes per module.
- Students must successfully pass all the courses in each module before they are able to move on to the next module.

Career and Transfer Outlook

- Graduates of the Medical Billing and Coding Certificate program are qualified for billing and coding employment as administrative staff in a variety of health care locations, such as in long-term care facilities, hospitals or clinics, physicians' offices, or insurance companies.
- Students who complete this certificate program are eligible to take the AAPC certification exam to become a certified professional coder (CPC).
- Graduates of this program will be able to move up the career ladder by taking additional college-level courses and meet requirements for other certificates or associate degrees in a health career.

Certificate Programs

Certificate programs can serve as the basis for further higher education or professional studies. Certificate programs require students to complete specified coursework, mainly related to particular fields of employment.

While many students enroll in a certificate program in preparation for direct entry into employment, they often return to college, part time or full time, and apply the credits previously earned to an associate degree program.

To learn more, call us at **1-800-818-3434** or visit **www.middlesex.mass.edu**