



## Fresh Start Policy:

The MCC Fresh Start policy allows students who have not been enrolled in courses at MCC for at least three years an opportunity to establish a new academic record upon returning to the college. In such cases, a student’s entire academic record for the semesters he/she previously attended MCC will be excluded from their grade point average calculation and degree requirements. All credit hours and grades will remain on the transcript and a notation of the MCC Fresh Start will be added to the transcript.

In order to be eligible for the Fresh Start program a student must:

- submit a Fresh Start application *after* the completion of a minimum of 12 credits and *prior to* completing 24 new credits upon return to MCC, earning a grade of “C” or better in each course,
- be currently enrolled in a degree or certificate program at MCC;
- have an MCC attendance gap of at least three (3) years prior to re-enrollment;
- have a cumulative grade point average below 2.0 from MCC at the time of return; and
- not have been awarded a degree or certificate previously from MCC.

If approved based on the above criteria, the student’s transcript will reflect the Fresh Start. A student is only eligible for “academic forgiveness” one time, and once approved, the decision cannot be reversed. If a student is granted an MCC Fresh Start, the student’s catalog term will be based on the date of re-enrollment.

## Fresh Start Program Process:

Fresh Start Applications must be submitted to the Provost’s office, Carole Cowan Center – 5<sup>th</sup> Floor, Lowell Campus. Forms can be sent to the attention of **Philip Sisson, Provost and Vice President of Academic and Student Affairs**.

Please attach a letter documenting the reason for this request. **The letter should include a summary of your history at MCC including why you were not successful in the past, how you feel a Fresh Start would benefit you, what changes you have made upon your return to MCC and what strategies you will implement to help ensure your continued success if your application is approved.** All applicants are required to meet with the Provost for review. To schedule an appointment, please contact Jessica Frost at (978) 656-3282 or [frostj@middlesex.mass.edu](mailto:frostj@middlesex.mass.edu).

If you have additional Fresh Start questions, please contact:

Patricia Bruno, Dean of Academic, Transfer and Career Advising, at (978) 656-3212 or [brunop@middlesex.mass.edu](mailto:brunop@middlesex.mass.edu) or  
Gail Lucozzi, Academic Progress Coordinator, at (781) 280-3593 or [lucozzig@middlesex.mass.edu](mailto:lucozzig@middlesex.mass.edu).

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Phone: \_\_\_\_\_ MCC Student email: \_\_\_\_\_

*I have read the above criteria and would like to be considered for a Fresh Start at MCC. I understand that if approved this decision cannot be reversed and that my catalog term will change based on my date of re-enrollment.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MCC Fresh Start Program Decision: **Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

Provost and Vice President of Academic and Student Affairs: \_\_\_\_\_ Date: \_\_\_\_\_

Notes. \_\_\_\_\_

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