

Banner Holds Cheat Sheet

Hold Code	Registration	Transcript	Grades	Hold Description	Activity Date	Owner	Explanation of Hold
AB	Y			ATB Test Needed	09-Sep-04	Admissions	A result of how a student answers a question on the online application.
AD	Y			Cert of Attainment /call 3207	18-Jun-12	Admissions	Student received a Certificate of Attainment and not a High School Diploma. Not eligible for admission.
AM	Y			Prog Must Remain UN/Undeclared	28-Jun-12	Admissions	Student has a mandatory major of undeclared.
AP	Y			Complete Application Needed	19-Dec-11	Admissions	Student Admissions Application missing or incomplete.
AR	Y			May Only Register in Admission	28-Jun-12	Admissions	Student must register with the Admissions department.
AS	Y			Academic Suspension	25-Nov-13	Academic Affairs	Student record indicates Academic Suspension.
AW	Y			Academic Warning	25-Nov-13	Academic Affairs	Student record indicates Academic Warning.
BA				SAO - BAD ADDRESS ON FILE	13-Dec-10	Enrollment Management	Prompts staff to ask student for new address; does NOT prevent student from registration, grades, or transcripts.
BC	Y	Y	Y	SAO - Past Due w/ Ret Check	13-Dec-10	Fin Aid / Student Accounts	Student processed bad check with school; cash or credit card is needed to resolve hold immediately or will be lifted after check clears (21 days).
BD		Y	Y	SAO - Past Due w/ Ret Check	20-May-16	Student Accounts	Student has balance less than \$ 100; account was written off. Does not prevent registration.
BF	Y	Y	Y	SAO - Appeal on file	13-Dec-10	Fin Aid / Student Accounts	Student has balance > \$ 100 from a recently concluded semester but making monthly payments; will prevent having account sent to collection agency and state intercept program.
BI	Y	Y	Y	SAO - Past Due Balance	13-Dec-10	Fin Aid / Student Accounts	Student has balance > \$ 100 from current/recently concluded semester.
BL		Y	Y	SAO - Past Due Balance w/ FA	13-Dec-10	Fin Aid / Student Accounts	Student has balance > \$ 100 but has applied for financial aid, which will address it. Does not prevent registration.
BP				SAO - Payment Deferral on File	13-Dec-10	Fin Aid / Student Accounts	Student has balance but Third Party has been invoiced & will pay for it (VA benefits, Private Employer, or State/Federal Agency). Does not prevent registration.
BR		Y	Y	SAO-<\$100	20-May-16	Student Accounts	Student has balance <\$ 100 and charges still active on their account. Does not prevent registration.
BT				SAO - UNCASHED REFUND CHECK	13-Dec-10	Fin Aid / Student Accounts	Prompts staff to tell student that they have an outstanding refund check that has not been cashed; does NOT prevent student from registration, grades, or transcripts.
BW	Y	Y	Y	SAO - Past Due Balance -W/O	13-Dec-10	Fin Aid / Student Accounts	Student has balance > \$ 100, account written off, or student has declared bankruptcy and MCC will not pursue collection.
CA	Y	Y	Y	SAO - Past Due Balance -Agency	13-Dec-10	Student Accounts	Student has balance >\$ 100 and has been placed with a collection agency.

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DE	Y			Dual Enrollment	24-Apr-01	Admissions	Student type is Dual Enrollment with a major of undeclared.
DN	Y	Y	Y	Code of Conduct	27-Aug-14	Student Affairs	Student record indicates a status of Code of Conduct.
DO	Y			Dual Enrollment/Out of state	19-May-10	Admissions	Student type is Dual Enrollment with a major of undeclared and not a Massachusetts resident.
DP	Y			Dup SSN:Call 800-818-3434	02-May-12	Enrollment Management	Student has duplicate social security numbers.
EF	Y	Y	Y	Contact Registrar, See SPACMNT	04-Dec-15	Enrollment Management	Student required to contact the Registrars Office.
HP	Y			Certification of HS Grad	04-May-01	Enrollment Management	Student required to provide proof of high school graduation.
HS	Y	Y	Y	Health Service: Immunization	26-Mar-01	HealthServices	Student required to submit immunization records.
IN	Y			Must Maintain 12 credits	14-Jan-11	Admissions	Student type is International and must take a minimum of 12 credits during fall and spring terms.
LI		Y	Y	Outstanding Library Materials	26-Mar-01	Library	Student has outstanding library materials. Does not prevent registration.
PA		Y		Parking Fine	26-Mar-01	Student Accounts	Student has outstanding parking fine. Does not prevent registration.
PF	Y	Y	Y	ContactDeanPF Office7812803525	17-Oct-07	Student Affairs	Student required to contact the Dean of Students Office.
PR	Y			Academic Probation	25-Nov-13	Academic Affairs	Student record indicates Academic Probation.
PS	Y	Y	Y	Notify Public Safety7815890165	27-Aug-14	Student Affairs	Student required to contact Public Safety department when on campus.
RS	Y			Signed Residency Statement	26-Mar-01	Enrollment Management	Student required to update Massachusetts Community College In-State Tuition Eligibility Form.
SI	Y	Y	Y	SAO - Ref to State Intercept	13-Dec-10	Student Accounts	Students with past due accounts referred to Mass. State Intercept Program for tax refund and lottery winnings.
SS	Y			SSN: Call 800-818-3434	26-Mar-01	Enrollment	Student has a conflicting social security number.
VT				Contact School Cert Official	09-Mar-16	Advising	Student is a veteran and required to contact veterans certifying official. Does not prevent registration.

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