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<tbody>
<tr>
<td>Academic Advising Center</td>
<td>• Academic Advising&lt;br&gt;• Transfer Counseling&lt;br&gt;• Course Registration&lt;br&gt;• Educational Planning</td>
<td>Winny Oyamo-Twombly, Coordinator of Advising&lt;br&gt;Cowan Center, Room G02 978-656-3252</td>
<td>Bryan Wint, Director of Advising and Academic Pathways&lt;br&gt;Enrollment Center, Room 115 978-656-3616</td>
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<tr>
<td>Academic Progress Interventions</td>
<td>• Student Standing is determined in accordance with the Academic Standing Policy&lt;br&gt;• Academic progress counseling and referrals to college resources&lt;br&gt;• Fresh Start Information</td>
<td>Gail Lucozzi, Academic Progress Coordinator&lt;br&gt;781-280-3593</td>
<td>Gail Lucozzi, Academic Progress Coordinator&lt;br&gt;Enrollment Center Rm. 107B 781-280-3593</td>
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<td>for Students on Academic Warning,</td>
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<td>Probation or Suspension</td>
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<td>Academic Centers for Enrichment (ACE)</td>
<td>• Tutoring is available in Writing Across the Curriculum, Math, Statistics, Science, Physics, Accounting, Economics, English Language Learner (ELL) courses and other subject areas taught at the college&lt;br&gt;• Writing Center and Math Center&lt;br&gt;• Reading/Study Skills Lab&lt;br&gt;• 24/7 online Tutoring&lt;br&gt;• Supplemental instruction and peer tutoring</td>
<td>Christine Bell, Assistant Director of Academic Support Programs&lt;br&gt;Cowan Center, LC 406B 978-656-3358</td>
<td>Noreen McGinness Olson, Director of Academic Support Programs&lt;br&gt;Academic Resources, Rm. 205 781-280-3591</td>
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<tr>
<td>Disability Support Services</td>
<td>• Disability accommodation needs assessment&lt;br&gt;• Develop appropriate accommodations based on documentation provided by the student&lt;br&gt;• Coordinate physical accommodations as needed (e.g. ramps, magnification devices, room changes)&lt;br&gt;• Assistive technology for students with physical and/or learning disabilities&lt;br&gt;• Advising and registration assistance&lt;br&gt;• Monitoring of alternate forms of testing&lt;br&gt;• Faculty consultation&lt;br&gt;• Facilitation of referrals for support services on-and off-campus</td>
<td>Glaisma Perez-Silva, Coordinator&lt;br&gt;Cowan Center, Rm. 314 978-656-3251</td>
<td>Barbara Ahern, Coordinator&lt;br&gt;Enrollment Center, Rm. 222 781-280-3677</td>
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<td>Pat Bruno, Associate Dean of Student Support Services&lt;br&gt;781-280-3641</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>• Financial aid counseling&lt;br&gt;• FAFSA Workshops&lt;br&gt;• Computer availability for online processing</td>
<td>Deborah Marsella&lt;br&gt;Cowan Center, Rm. 314 978-656-3242</td>
<td>Mary Mullens&lt;br&gt;Enrollment Center, Ground Floor 781-280-3648</td>
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<tr>
<td></td>
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<td>Hours: 8:30 a.m. – 5 p.m.</td>
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# Advisor Guide for Student Services On-Campus

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</table>
| **Community Standards**      | • Code of Conduct  
• Student Action/Advocacy  
• Student Grievances  
• Grade Appeals                      | Pamela Flaherty, Dean of Students  
Cowan Center, 5th  
Floor 978-656-3409  
Rebecca Newell, Assistant Dean of Students  
Cowan Center, Rm. 305A 781-280-3763 | Pamela Flaherty, Dean of Students  
Enrollment Center, Rm. 201  
781-280-3631  
Rebecca Newell, Assistant Dean of Students  
Campus Center, Rm. 201 781-280-3763 |
| **Athletics, Health and Wellness** | • Recreational and team sports offerings  
• Wellness-related activities and events  
• On-site and off-site recreational trips and events  
• Free/discounted memberships to fitness facilities  
• Free personal guidance with exercise/workout equipment  
• Provide MCC student IDs (Bedford Fitness Center, Lowell Student Lounge)  
• Provide monthly CPR courses  
• Referrals to off-campus services  
• Immunization records  
• Comfortable recovery room for individuals who need a quiet place to rest, and for breastfeeding/pumping mothers | Jonathan Crockett, Coordinator of Athletics, Health & Wellness  
Center for Health & Wellness  
Cowan Center, Rm. 305A 781-280-3785 | Jonathan Crockett, Coordinator of Athletics, Health & Wellness  
Center for Health & Wellness  
Campus Center, Rm. 214 781-280-3785  
Emily Norton, Special Programs Coordinator  
Cowan Center, Rm. G04 978-656-3186 |
| **Personal Counseling and Consultation** | • Confidential, short-term counseling related to stress, anxiety, family or relationship problems, depression, grief or loss, academic concerns, motivation issues, patterns of academic failure, time management  
• Referrals to outside resources provided | Marilyn Yeo, Personal Counselor  
Cowan Center, Rm. 314  
978-656-3257 | Lynn Gregory, Personal Counselor  
Enrollment Center, Rm. 217  
781-280-3635 |
| **Student Accounts**         | • Processing of student payment plans  
• Manage third-party billing and outside scholarships  
• Appeals related to billing | Maritza Martinez, Associate Director  
Cowan Center, Rm. 317  
978-656-3272 | Christopher Fiori, Director  
Enrollment Center, Rm. 225 781-280-3647 |
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| Student Activities, Civic and Community Engagement | • Leadership development  
• Opportunities for involvement in clubs and organizations  
• Student government  
• Community and civic opportunities  
• Co-curricular learning / student engagement | Steven Rossi, Director of Center for Leadership & Engagement  
Cowan Center, Rm. 407  
978-656-3363 | Steven Rossi, Director of Center for Leadership & Engagement  
Campus Center, Rm. 200  
978-656-3363 |
| TRIO-Student Success Program            | • Ongoing academic planning and advising  
• Assistance with financial aid process  
• Transfer assistance and campus visits  
• Supplemental scholarships for eligible students  
• Life coaching and personal advising  
• Financial and economic literacy  
• Tutoring in math and writing | Ann Buskey, Director  
Cowan Center, Rm. 106  
978-656-3384 | Ann Buskey, Director  
Enrollment Center, Rm. 219  
781-280-3634 |
| TRIO-Program for Student Achievement    | • Ongoing academic planning and advising  
• Assistive technology  
• Ongoing assistance and financial aid advising  
• Career and transfer counseling  
• Supplemental scholarships for eligible students  
• Tutoring | Leslie Stafford, Director  
Cowan Center, Rm. 109  
978-656-3273 | Leslie Stafford, Director  
Enrollment Center, Rm. 219  
781-280-3634 |
| Veterans Advising                      | • Information and assistance with educational benefits to pay for college coursework  
• Academic, career and transfer planning | Ivette Caletz, Academic Counselor,  
978-656-3214 OR  
Melinda Hill, Academic Counselor,  
978-656-3227 OR  
Yohanka Tejada, Academic Counselor  
Cowan Center, Advising Center  
Rm. G-02 | Josselyn Porter, Academic Counselor,  
781-280-3602  
Michael Rideout, Academic Counselor,  
781-280-3587 OR  
Jackie Volk, Academic Counselor,  
781-280-3619  
Enrollment Center, Advising Center  
First Floor |
| Veterans Resource Center               | • Information and assistance to students making the transition from the military to college  
• Off-campus resources available to assist with acclimation to college | Jessica A. Frost, Director  
Cowan Center, Rm. 110A  
978-656-3282 | Tim Quinn, Coordinator  
Campus Center, Rm. 206  
781-280-3510 |

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