MIDDLESEX Community College
BEDFORD • LOWELL

Medical Assisting
Admission Requirements Certification

Name _____ Student ID # _____

Address _____ Telephone _____

I am applying for: ❑ Fall 2014 Day ❑ Spring 2014 Accelerated Evening

This form must be submitted with your application for admission to the Medical Assisting program. Your application will not be processed without this form.

Required Admission Course Prerequisites:

You must complete all admission prerequisites before you will be considered for admission. List the school(s) that you attended and the final grade that you received to show how you met the following prerequisites.

Completion of BUS 105, Keyboarding or a high school keyboarding course or equivalent.

I earned a grade of _____ in keyboarding at _____(school) or I am enrolled in Keyboarding at _____ (school) and will complete it by _____ (month/year).

Completion of CAP 101, Computer Applications or a high school computer applications course or equivalent.

I earned a grade of _____ in _____(course) at _____ (school) or I am enrolled in Computer Applications at _____(school) and will complete it by _____(month/year).

Admission Requirements: *Check all that apply*

❑ I have enclosed a completed Middlesex Community College Admission Application.
❑ I requested or sent official transcripts that document that I completed a Keyboarding and Computer Applications course.
❑ I have read and understand the Standard Skills for Medical Assisting included in the admission material.
❑ I understand I must have at least a 2.0 cumulative GPA.
❑ I understand that there are additional requirements if I am admitted to this program.
❑ I understand that I must complete the Middlesex Community College Placement Test with minimum scores of ENG 101, MAT 070 or completion of Modules 1-4 and a Reading score of 68 within one year prior to the application deadline. *(To schedule an appointment call 1-800-818-3434 or visit the Student Information Center on the Bedford or Lowell Campus)*
❑ I understand that non-Massachusetts residents are admitted on a space available basis only.

❑ **Yes,** I have met all requirements to be considered for admission to this program and I understand the admission application deadline, including all required documents and testing is November 30, 2014 - Spring admission and March 30, 2014 - Fall admission. Applications may be submitted after the deadline and will be considered on a space available basis.

❑ **No,** I have not met the admission requirements to be considered for admission to the Medical Assisting program but wish to be admitted to Middlesex Community College in the **Liberal Studies** program where, with the assistance of an academic advisor, I can develop an individualized pre-health course of study appropriate to my specific education interests or needs.

By signing below I certify that all of the information I provided on all of my application materials is accurate and complete.

Signature _____ Date_____

Applicants must submit this form and all application documents to the Student Information Center on the Bedford or Lowell campus or mail them by the application deadlines published above

Middlesex Community College
Enrollment Communications and Support
33 Kearney Square, Lowell, MA 01852-1987