

Application Deadline

Priority consideration will be given to completed applications, including all requirements and documentation, received by May 1, 2023. Applications received after the deadline will be considered on a space available basis.

Special Note Regarding Residency

Non-Massachusetts residents will be admitted on a space available basis only.

Program Description

The primary goal of the Medical Assisting program is to prepare competent entry-level Medical Assistants in the knowledge (cognitive), skills (psychomotor), and professional behavior (affective) learning domains. Students with different learning styles will obtain knowledge (cognitive domain) by using lecture, visual aids, assessments and externships to ensure mastery of core content. Students will learn professional behavior (affective domain), through the use of scenarios to demonstrate communication and critical thinking skills which will prepare them for situations they will experience in the workplace. Additionally, students will learn and practice "hands on" (psychomotor domain) skills in the laboratory setting before attending externship to verify competency as an "entry level medical assistant." Students must have transportation available to them for travel to the program's internships. After completing the certificate program, graduates may take additional courses at Middlesex Community College to meet the requirements for the Associate in Health Science degree program.

The Medical Assisting certificate program is a full-time, 2 semester program offered on the Middlesex Community College's Lowell campus.

Admission Information

The availability of appropriate clinic placement sites, an integral component of the program, requires us to limit admissions to 16 students. The admission committee will review applications in their entirety. Academic history will also be considered and students are required to have a minimum cumulative 2.0 GPA. Non-Massachusetts residents will be admitted on a space available basis only. COVID Vaccine is required.

Admission Requirements Checklist

The following are the admissions requirements needed for program qualification:

- **Cumulative high school or college 2.0 GPA or higher**
- **Eligible for ENG 101 and Math Modules 1-4 or better;** eligibility may be demonstrated through placement, course enrollment, previous college coursework, or high school transcripts

Submitting a Complete Application

If you meet the admissions requirements, the following items must be submitted by the application deadline of May 1, 2023

- A completed online Middlesex Community College Application
- Official high school transcript (required only for documentation of required prerequisite courses)
- Submitted official college transcripts (required from all colleges attended, except Middlesex Community College). Official transcripts can be sent to Registrar@middlesex.mass.edu or

Middlesex Community College
Enrollment Management Center
33 Kearney Square
Lowell, MA 01852

Criminal Offender Record Information and Sex Offender Registry Information Checks

In order for a student to be eligible to participate in an academic, community or clinical program that involves potential unsupervised contact with children, the disabled, or the elderly, the student may be required to undergo a Criminal Offender Record Information (CORI) check and/or a Sex Offender Registry Information (SORI) check. For more information regarding Middlesex Community College's CORI/ SORI check process, please contact Human Resources at <https://www.middlesex.mass.edu/humanresources/> or call 781-280-3527.

Curriculum

• Fall 2023 •

Medical Assisting (MDC) Certificate

SEMESTER 1		
Course #	Course Title	Credits
MAS 101	Medical Terminology	3
MAS 106	Administration for Medical Assistants	3
MAS 107	Basic Clinical Skills	4
MAS 108	Pharmacology/Dosage Calculations for Medical Assistants	2
MAS 109	Medical Care in Health and Disease	3
SEMESTER 2		
MAS 121	Clinical Lab Techniques	3
MAS 122	Clinical Skills for Specialized	3
MAS 123	Electronic Health Records	2
MAS 150	Medical Assisting Seminar	2
MAS 151	Medical Assisting Externship	4
	Total credits	29

Program Coordinator: Claudia Guillen, B.S.N., R.M.A., R.N., MS, Nursing, University of Massachusetts Lowell, University of Massachusetts Boston, Registered Medical Assistant, Registered Nurse

Please refer to the Middlesex Community College Academic Catalog (<http://catalog.middlesex.mass.edu/>) for Medical Assisting course sequencing, prerequisite and corequisite information.

Middlesex Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights.