

# The Math Center presents:

## A Tip Sheet on

### Preparing for a Tutoring Session

The success of a tutoring session depends upon the preparedness of the student and the tutor. To prepare for your session, you should do the following:

- Come to the session with your textbook. Do not depend on the tutor to have a copy.
- Bring the course syllabus. The syllabus has vital information such as your instructor's name, phone number, office location and office hours.
- Understand your assignment. The tutor cannot help you if you don't know what is expected of you by your instructor.
- Bring all of your quizzes and tests with you. The tutor can see if you consistently make the same mistakes.
- If you have already worked on a problem and couldn't finish it, bring your work. It is easier for the tutor to see what you understand and where you are running into problems.
- Organize your class notes and have them with you. Sometimes there are several different methods of solving a problem. The tutor needs to show you the method that your instructor would like you to use.
- Come into the lab and make an appointment. **Write it down** because it is easy to forget an appointment once you have left the lab. Pick up a tutoring schedule which will have the information for all the tutoring labs. If you need to cancel an appointment, call the lab as soon as possible.
- At the end of the tutoring session, be sure to verbally summarize what you have covered during your session with the tutor.
- Once you leave the lab, it is your responsibility to prepare for your next tutoring session by attending class, taking notes and attempting to do the assigned work

MCC offers a **Math Lab** at both the Bedford and Lowell campuses. Tutoring is available weekdays and some evenings, at no charge. Schedules are posted on the door. Drop in.

**In Bedford:** AR 214, Tel: (781) 280-3707

**In Lowell:** City Campus, Room 406, Tel. (978) 656 - 3368