

Certificate in Travel Services Management

Course Title	Course#	Credits	Prerequisites
Keyboarding or Computer Applications Elective	BUS105 CAP* ____	3	ENG060 or higher placement
Sales Principles	BUS140	3	ENG060 or higher placement
E-Commerce Marketing or Business Elective	BUS141 BUS____	3	
Tourism Geography	BUS190	3	Eligible for ENG101
Travel Services Management	BUS191	3	
Conference and Convention Planning	BUS192	3	
Business Communications	BUS213	3	ENG101
Cooperative Field Experience I	BUS214	3	Completion of at least 12 credits in the student's degree or certificate program with a minimum GPA of 2.00 or higher and eligible for ENG101
English Composition I	ENG101	3	C- in ENG071 or eligible for ENG101 and placement above or successful completion of ENG060
Total credits 27			

For the Certificate in Travel Services Management, a total of 27 credits and a minimum cumulative GPA of 2.00 is required for graduation.

Note: The following courses are usually offered only in the Fall semester: Tourism Geography, Sales Principles, and Travel Services Management. The following courses are usually offered only in the Spring semester: Travel Reservations Systems and Conference and Convention Planning.

*Must be above CAP100

Welcome to Middlesex Community College

Middlesex Community College has graduated more than 12,000 people since 1971, and during the past two decades, has grown from a single building in Bedford to a major, two-campus institution of higher education located in Lowell and Bedford.

Today, you have to take future prospects into consideration at every stage of your education. At Middlesex, we help you connect your goals and ambitions with the knowledge and skills you will need to achieve them. Middlesex offers 71 certificate and associate degree programs, many of them designed to equip you for the current and future job market.

The college is committed to educational opportunity and instructional excellence. Faculty, advisors, counselors and other professional staff are actively involved in support systems that give students the confidence and study skills needed for academic progress.

Certificate in Travel Services Management

The Travel Services Management certificate program provides students with entry-level skills and knowledge of the travel services industry. It includes hands-on training in industry-standard computerized travel reservations systems. The Cooperative Field Experience is a key component of the program giving students real industry experience and a related course focused on career development and workplace issues.



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Certificate

Travel Services Management

Fall 2008

For first-time students enrolled:

Fall 2008