

**Certificate in Paralegal Studies**

Course Title	Course#	Credits	Prerequisites
_____ English Composition I	EN 1103	3	EN 1101 or placement by exam
_____ General Education Elective	HU/MA*/SC/ SO	3	
_____ Introduction to Law	PL 1101	3	EN 2103 or higher placement and eligible for EN 1103
_____ Legal Research and Writing I	PL 1105	3	EN 2103 or higher placement and eligible for EN 1103
_____ Litigation	PL 1115	3	EN 2103 or higher placement and eligible for EN 1103
_____ Legal Research and Writing II	PL 1205	3	EN 2103 or higher placement and eligible for EN 1103
<b>ELECTIVE REQUIREMENTS (Choose 3)*</b>		9	
_____ Contract Law	PL 1103		EN 2103 or higher placement and eligible for EN 1103
_____ Criminal Law for Paralegals	PL 1107		EN 2103 or higher placement and eligible for EN 1103
_____ Business Organizations for Paralegals	PL 1109		EN 2103 or higher placement and eligible for EN 1103
_____ Real Estate Law	PL 1111		EN 2103 or higher placement and eligible for EN 1103
_____ Wills, Trusts and Estates	PL 1113		EN 2103 or higher placement and eligible for EN 1103
_____ Paralegal Internship	PL 1120		PL 1105 or Permission of Instructor
_____ Computer Applications for Paralegals	PL 1140		
_____ *Paralegal Elective	*PL _____	3	
<b>Total credits 30</b>			

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**\* Any Paralegal Course Including Legal Specialty Courses**

MA 1101 Fundamentals of Mathematics will not fulfill the General Education Elective requirement.

**Required for Graduation**

For a Certificate in Paralegal Studies, you must have earned an associate or bachelor's degree, a total of 30 credits and a minimum cumulative GPA of 2.00.

Students are urged to meet with their advisor for proper course sequencing.

## Welcome to Middlesex Community College

Middlesex Community College has graduated more than 12,000 people since 1971, and during the past two decades, has grown from a single building in Bedford to a major, two-campus institution of higher education located in Lowell and Bedford.

Today, you have to take future prospects into consideration at every stage of your education. At Middlesex, we help you connect your goals and ambitions with the knowledge and skills you will need to achieve them. Middlesex offers 71 certificate and associate degree programs, many of them designed to equip you for the current and future job market.

The college is committed to educational opportunity and instructional excellence. Faculty, advisors, counselors and other professional staff are actively involved in support systems that give students the confidence and study skills needed for academic progress.

### Certificate in Paralegal Studies

The certificate in Paralegal Studies prepares students for employment assisting lawyers in gathering and analyzing factual data, researching legal questions, and preparing legal documents. Paralegals are employed in law firms, corporate legal departments, social service agencies and similar work settings.



Springs Road, Bedford MA 01730-9124  
33 Kearney Square, Lowell MA 01852-1987

# Certificate



# Paralegal Studies

Fall 2006

For first-time students enrolled:

Fall 2006