

**Middlesex Community College  
Financial Aid Office  
Satisfactory Academic Progress Appeal and Reinstatement Agreement**

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email: \_\_\_\_\_

Major: \_\_\_\_\_ Prior Major: \_\_\_\_\_

You may file an appeal if you were unable to meet Satisfactory Academic Progress due to extenuating circumstances. A SAP Appeals Committee will review your appeal. All information will be kept confidential. Illegible and/or incomplete appeals will not be reviewed.

**APPEAL REQUIREMENTS**

Statement Requirements (must be typed or legibly written on a separate sheet of paper):

- Explain in detail what has prevented your ability to make Satisfactory Academic Progress.
- Explain how these circumstances no longer exist and how you will be academically successful if your aid is reinstated.
- Explain your college and career goals.

Additional Documentation Requirements (must be included with your statement of appeal):

- Documentation to support your appeal (i.e. doctor's note, social service letter, death certificate) if applicable.
- An unofficial copy of your Middlesex Community College Academic Transcript.

I understand that I am not making Satisfactory Academic Progress (SAP) and therefore ineligible for all financial aid. I understand that if I am granted an appeal for reinstatement of financial aid, the appeal is granted on a semester-by-semester basis and that I must meet the following conditions to retain eligibility:

- I must complete 100% of ALL courses attempted.
- I must have a minimum 2.0 GPA in ALL courses attempted.
- I cannot drop any course after the 100% refund period is over.
- I cannot receive a "W" or "I" in any course attempted.
- I must complete any "I" or "IP" course(s) from the previous semester by the end of this semester.
- I have read, understand, and agree to all the conditions stated above.
- I understand that I will receive the decision notification of this appeal by mail.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date