

**MIDDLESEX COMMUNITY COLLEGE
FINANCIAL AID OFFICE
FEDERAL WORK STUDY
2009-2010
STUDENT JOB REQUEST FORM**

Name: _____ ID/SSN: _____

Phone Number: _____ Email: _____

Address: _____
Street City State Zip

MCC Degree Program: _____

Please answer the following questions to assist us in placing you:

1. Do you have any prior work or volunteer experience? Yes _____ No _____
If yes, briefly describe what type of positions you have held and what your responsibilities were:

2. Do you have any experience using computers? Yes _____ No _____
If yes, please list which programs you are familiar with:

3. Are you bilingual? _____ If yes, which language(s)? _____. Would you be interested in working as a tutor in the Academic Support Center? _____

4. Are you interested in working off-campus in a community service organization (for which you would be paid through Federal Work Study)? _____

Please be advised that by completing this from you agree to have your name placed on the Wait List for a Federal Work Study position. If funding and a position become available, you will be called to come in for an orientation (generally in the order in which you were put on the waiting list). For this reason, please be sure to update your contact information with the college if your address or phone number changes at any time during the year. If your phone number is not kept current, or if you do not respond to our phone call within one week, your name will be removed from the wait list.

NOTE: In order to receive Federal Work Study, you must be eligible for financial aid AND have remaining financial need. If you are not eligible for Federal Work Study, your name will not be placed on the Wait List. Our office will send you a letter informing you of the reason you are not eligible.

Placing your name on the Wait List does not guarantee you will be placed in a work study position. If you are not placed in a position during the 2009-2010 academic year, you must request to be put on the Wait List again for the next academic year.

I have read and understand the above. I have answered the questions to the best of my knowledge and wish to be placed on the Federal Work Study Wait List.

Student Signature: _____ Date: _____