

HOSPITALITY MANAGEMENT • Certificate

LOWELL CAMPUS - DAY

✓	COURSE #	COURSE TITLE	CREDITS	PREREQUISITES
_____	EN 1103	English Composition I	3	EN 1101 or placement by exam
_____	BU 1123	Business Communications	3	EN 1103
_____	BU 1146	Tourism Geography	3	Eligible for EN 1103
_____	BU 1241	Cooperative Field Experience	3	Completion of at least 12 credits in the students degree or certificate program with a minimum GPA of 2.0 or higher and eligible for EN 1103
_____	BU 4125	Sales Principles	3	EN 2103 or higher placement
_____	BU 5201	Hospitality Management	3	
_____	BU 5203	Food and Beverage Management	3	
_____	BU 6102	Keyboarding	3	EN 2103 or higher placement
_____	BU 9105	Conference and Convention Planning	<u>3</u>	
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*permission of instructor

Program Description:

The Hospitality Management certificate program is designed to provide the skills needed to enter the fields of hotel and restaurant management. Courses focus on the specific knowledge needed in the industry, and the Cooperative Field Experience provides students with relevant and useful workplace experience.

Career and Transfer Outlook:

This certificate program prepares students for entry-level careers in the hotel, function and restaurant industry, and also assists those already in hospitality positions to upgrade their skills. Since coursework completed as part of the certificate fulfills many of the course requirements of the Hospitality associate degree program, some students continue on, either full or part time, to complete the associate degree.

Helpful Hints:

Students are encouraged to begin taking courses aimed at completing their English requirement immediately upon entering the college. Also, students who place into reading courses on the college placement test should complete that requirement without delay.